

By-laws of the Bennington Public Library Board of Trustees

Article I: Name

This organization shall be called "The Bennington Public Library Board of Trustees". The Board exists by virtue of Section 51-201 et. seq. of the Revised Statutes of the State of Nebraska and Article VI, Section 1-601, Ordinance No. 316, section 2 of the Municipal Code of the City of Bennington

Article II: Members of the Board

Section 1: The Board shall be composed of five (5) members, the majority of whom shall be residents of the City of Bennington.

Section II: The members of the Board shall be appointed by the Bennington City Council for individual terms of four (4) years. Members of the board may be reappointed at the end of such term. The members' terms of office shall be staggered to provide for continuity in policy and orderly transition of membership.

Section III: In cases of vacancies by resignation, removal or otherwise, the City Council shall fill such vacancy for the unexpired term.

Article III: Officers and Their Duties

Section I: The officers of the Board shall be a President, Vice-President, a Secretary, and such other officers as may be deemed necessary.

Section II: It shall be the duty of the President to preside at all meetings of the Board, to appoint Board members to standing committee's and to carry out such other duties as the Board or these By-Laws may impose.

Section III: The Vice-President shall preside at all meetings of the Board in the absence of the President, and carry out such other duties as the Board or these By-Laws may impose.

Section IV: The Secretary shall maintain a true and accurate written record of all meetings of the Board, shall carry out such other duties as the Board or these By-Laws may impose.

Section V: Should the President or Vice-President be absent from any meeting of the Board, a member shall be selected to preside by a motion.

Section VI: In the absence of the Secretary another Board member shall be appointed to act as Secretary pro tempore by the presiding officer.

Article IV: Terms of Office and Elections

The officers shall be elected annually at the first board meeting of the calendar year. The newly elected officers shall assume the responsibilities of their offices upon election and until their successors are duly elected.

Article V: Meetings

Section I: Regular meetings of the Library Board shall be held monthly, or at such times as the Board deems appropriate. Written notice of the time and place of the meeting shall be posted at least three (3) locations in the community, in conformity with the provision of the law of the State of Nebraska.

Section II: Special meetings may be called by the President or by any three (3) Board members.

Section III: Three members of the Board shall constitute a quorum for the transaction of business.

Section IV: Proceedings of all meetings shall be governed by "Robert's Rules of Order".

Article VI: Order of Business

The order of business at the regular meeting shall be established by the presiding officer.

Article VII: Amendment of the By-Laws

These by-laws may be amended at any meeting of the Board by affirmative vote of at least three (3) members of the Board, provided notice of the proposed amendment is presented for consideration. These by-laws shall be reviewed annually. All other written policies for operations, collection management and personnel shall be reviewed annually.

Adopted 11/27/06
Revised 11/22/2022